

# BIRTHDAY WISH-LIST

*PLEASE FILL THIS OUT AND RETURN TO US*

## General Information

Name of customer	
Whose birthday	
Which birthday are they celebrating	
Event date	
Day guests (over 18s)	
Day guests (12-17s)	
Day guests (under 12s having food)	
Day guests (under 12s not having food)	
Table booking or event?	
Which space would you like to hire	
Event start time	
Event end time	
Will you be decorating? What decorations are you putting up?	
Are you having a drinks reception? Where would you like it?	
Alcoholic reception drinks	
Non-alcoholic reception drinks (we will also put out kilner of water)	

Please detail what food you would like to book and how you would like it to be served	
Where is the food to be served	
What time is the food to be served	
What room layout would you like? Will you require a dancefloor?	
What music are you having? Playlist/DJ/Live Band. Would you like to book our resident DJ (£600)	
Will you be doing speeches? Would you like toasting prosecco handed out for the speeches?	
Would you like a tea and coffee self-service station with minted chocolates?	
Will you require a staffed bar?	
Would you like to offer a bar tab for your guests?	
Would you like to book Gwynne House? (sleeps 16)	

